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Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031

"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of July 21, 2026

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, Bob Carmack, Fire Chief Jason Hoevelmann, Assistant Fire Chief Brian McHugh, Chief Medical Officer Mark Flauter, Fire Marshal Steve Tuley, Battalion Chief Russell Kleffner, Shop Steward AJ Freihoff, MIH Captain Kate Freshman, Accountant Rick Rognan, Attorney Dan Bruntrager and Office Manager Laura McIntosh.

Chief Hoevelmann requested that the agenda be amended so the Accountant can leave immediately after his presentation due to previous commitments. Director Mahaffy made a motion, which was seconded by Director Carmack to amend the agenda by allowing Rick Rognan to present the Accountant's Report first. All Directors voted in favor of this motion.

Accountant's Report

Accountant Rick Rognan presented the preliminary tax assessments for informational purposes only and presented the June Financials.

Minutes

Director Mahaffy made a motion to approve the Regular meeting minutes from July 14, 2026 which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of July 12th – 18th, 2026. There were a total of 86 Fire and EMS calls and 253 Ambulance calls.

Chief McHugh presented the vehicle maintenance report.

- 4026 Truck Centers for oil leak repair while out of service
- 4027 PMI

Chief McHugh presented the Training Report

- Firemanship training this week
- July candidate training finished – ropes and knots

Directors Report

The Treasurer's Report for July 21, 2026 was presented. The General fund expenses of $159,073.07; the Ambulance fund expenses of $108,715.12; the Payroll expenses of $404,231.03; the Capital Improvement fund expenses of $436,899.88; and the Vision fund expenses of $4,990.00. There were no expenses for Pension, Retiree Medical, Dispatch or Debt Service. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Shop

Shop Steward AJ Freihoff advised that FVFPD Golf Tournament planning is underway and set for September 11th and the annual backpack drive at Hazelwood Central takes place on August 8th.

Attorney's Report

None.

Unfinished Business

None.

New Business

Chief McHugh advised that all websites must be ADA compliant by 2027 and the current FVFPD website is quite antiquated. Chief McHugh stated that he has researched several companies to assist in rebuilding the website to include ADA compliance. Chief McHugh proposed an agreement with The Irons Web Development with no upfront costs to build the website and continuing monthly retainer of $200 per month. Chief McHugh stated that Attorney Dan Bruntrager will approve the agreement before moving forward. Director Carmack made a motion, which was seconded by Director Mahaffy to approve and accept the agreement with The Irons Web Development upon approval from the district attorney. All Directors voted in favor of this motion.

Chief Hoevelmann advised that the previously mentioned movement of $5 million from the General fund reserves is ready to be transferred to the Pension Trust fund and with board approval will be transferred this week. Director Carmack made a motion, which was seconded by Director Mahaffy to approve the movement of $5 million from the General reserves to be transferred into the Pension Trust fund as discussed. All Directors voted in favor of this motion.

Chief Hoevelmann stated that a pension board meeting is necessary to formally approve any proposed changes to the pension plan and to have the pension attorney start working on the document. Chief Hoevelmann stated that he has received confirmations from all parties to the Pension Board meeting to take place immediately following the regularly scheduled board meeting on August 4th. The Pension board, Pension Attorney, Pension Trust Actuarial, and the District Accountant and Attorney will be in attendance.

Chief Hoevelmann led a discussion regarding the candidacy for the open State Fire Marshal position.

Chief McHugh reported that Battalion Chief Chris Hefner has been deployed to the major flooding event in Texas with STL-Task Force 3 last week. A discussion took place.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 8:12 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors