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Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031

"We take care of people"

**DAN LUBIEWSKI**
*Director*

**BOB CARMACK**
*Director*

**MIKE MAHAFFY SR.**
*Director*

**JASON HOEVELMANN**
*Chief of Department*

**Regular Meeting of the Board of Directors of January 28, 2025**

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, and Bob Carmack, Fire Chief Jason Hoevelmann, Assistant Chief Brian McHugh, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Battalion Chief Russell Kleffner, Shop Steward AJ Freihoff, and Office Manager Laura McIntosh.

*Minutes*

Director Mahaffy made a motion to approve the Regular minutes from January 21, 2025 which was seconded by Director Carmack. All Directors voted in favor of this motion.

*Hearing from Citizens*

None.

*Accountant's Report*

Accountant Rick Rognan presented the December 2024 financial report.

*Department Reports*

- Chief Hoevelmann presented the Run Report for the week of January 19 – 25, 2025. There were a total of 98 Fire and EMS calls and 231 Ambulance calls.
- Assistant Chief McHugh presented the Training Report
- Assistant Chief McHugh presented the Apparatus Report – there was a discussion regarding lead time for new ambulance production.

*Directors Report*

The Treasurer's Report for January 28, 2025 was presented. The General fund expenses of $50,477.05; the Ambulance fund expenses of $16,479.87; the Payroll expenses of $2,870.67; and the Capital Improvement expenses of $2,733.84. There were no expenses Vision, Retiree Medical, Pension, Dispatch, or Debt Service. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

*Local 2665*

None.

*Shop*

Shop Steward Freihoff mentioned that 2025 Black Light Bingo to benefit FVFPD Community Outreach will take place on May, 23rd @ JFK Center, doors open at 5:30 and Bingo starts at 7:00pm. A discussion followed.

*Attorney's Report*

None.

*Unfinished Business*

Chief Hoevelmann requested that the Board consider approving the option of paying utilities and credit card statements with ACH payments with delays and missing items within the postal system. Utilizing quality control methods that still have to be worked out, only as a trial for now with the intention to eventually pay for everything utilizing ACH methods as a safer and quicker way to pay vendors. Director Mahaffy made a motion, which was seconded by Director Carmack, to approve the transition to ACH payments for expenditures up to $10,000 for utility and credit card statements. All Directors voted in favor of this motion.

Battalion Chief Kleffner advised the Board that no submissions have been provided for the open position of Pension Attorney. The recommendation is to extend the dates for the bidding process to close on February 28th with interviews to take place on March 18th. Director Carmack made a motion, which was seconded by Director Mahaffy to extend the open bidding process for Pension Attorney to February 28th. All Directors voted in favor of this motion.

*New Business*

Chief Hoevelmann requested that the Board consider opening an RFP for District Auditing Services. A discussion took place regarding timing of final audit submissions, auditing staff turnover and professionalism. Director Mahaffy made a motion, which was seconded by Director Carmack to open an RFP for District Auditing Services. All Directors voted in favor of this motion.

Chief Hoevelmann opened a discussion regarding the news that the White House has halted all Federal Grants, even those that have already been approved, including the SCBA grant that was approved and granted in 2024, however not funded at this time could certainly be affected by this decision.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 7:55 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors