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Florissant Valley Fire Protection District
661 St. Ferdinand Street
Florissant, Missouri 63031

"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of October 7, 2025

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, Bob Carmack, Fire Chief Jason Hoevelmann, Assistant Fire Chief Brian McHugh, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Deputy Chief Andrew Krato, Captain Frank Franer, Shop Steward AJ Freihoff, Attorney Dan Bruntrager, Danny Cunningham, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular meeting minutes from September 30, 2025 which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of September 28 – October 4, 2025. There were a total of 113 Fire and EMS calls and 228 Ambulance calls.

Chief McHugh presented the Vehicle Maintenance Report

- 4034 – Still at Degel for repairs
- 4037 – Weber

Chief Krato presented the Training Report

- 10 members attended Rope class, great feedback
- 7 members confined space training
- SCBA in service
- North County Training

Danny Cunningham, Canteen for First Responders presented the Canteen Report for September 2025 with 19 responses bringing the total year to date to 177 responses or 1,222 volunteer hours. Danny also reminded everyone that the Fall fundraiser at Top Golf on October 12th and hoping to see everyone there.

Directors Report

The Treasurer's Report for October 7, 2025 was presented. The General expenses of $20,429.49; the Ambulance expenses of $11,702.52; the Capital Improvement expenses of $5,704.00; the Payroll expenses of $422,388.38; the Pension fund expenses of $148,923.29; and the Vision expenses of $98.94. There were no expenses for Debt Service, Retiree Medical or Dispatch. There was a motion made by Director Carmack, which was seconded by Director Lubiewski, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Shop

None.

Attorney's Report

None.

Accountant's Report

None.

Unfinished Business

Fire Marshal Robinson reminded the board of the requested addition to the Fire Ordinance to include FARS Systems, Appendix L, stating that there were no comments during the posted period. A discussion took place. Director Mahaffy made a motion, which was seconded by Director Carmack to accept Appendix L, Addition to Ordinance 4000-04 Fire Prevention Code 2021 of the Florissant Valley Fire Protection District. All Directors voted in favor of the motion.

Chief Hoevelmann advised the Board that he received only one application for the MIH/PEO position. FF/Paramedic Kate Freshman is recommended to fill this open position. Director Carmack made a motion, which was seconded by Director Mahaffy to accept the recommendation to promote Kate Freshman to the MIH/PEO position as discussed. All Directors voted in favor of this motion.

Chief Hoevelmann advised the Board that FF/Paramedic Gabby Kohlmann has successfully acquired donations through community support needed to purchase a Safe Haven Baby Box. Chief Hoevelmann stated that Good Shepard Lutheran Church will present a check to Gabby on Sunday, October 12th in the amount of $16,200. A discussion took place.

New Business

Fire Marshal Robinson recommended revisions to the Fire Code to provide clear definitions and easier to understand requirements. Fire Marshal Robinson provided examples and discussed the changes requested. Director Mahaffy made a motion, which was seconded by Director Carmack, to accept and adopt the changes as recommended and discussed. All Directors voted in favor of this motion.

Chief McHugh requested that the District open the bidding process to acquire rescue equipment specific to Confined Air Space Systems. Director Carmack made a motion, which was seconded by Director Mahaffy, to accept bids for proposed rescue equipment for Confined Air Space Systems. All Directors voted in favor of this motion.

Chief McHugh requested that the District open the bidding process to acquire Rope Rescue Equipment. Director Mahaffy made a motion, which was seconded by Director Carmack, to accept bids for proposed Rope Rescue Equipment. All Directors voted in favor of this motion.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 7:56 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors