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Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031

"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of November 4, 2025

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, Bob Carmack, Assistant Fire Chief Brian McHugh, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Deputy Chief Andrew Krato, Battalion Chief Jason Dauster, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular meeting minutes from October 28, 2025 which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of October 26 – November 1, 2025. There were a total of 95 Fire and EMS calls and 230 Ambulance calls.

Chief McHugh presented the Vehicle Maintenance Report

- 4034 repairs for A/C line
- 4027 brakes and tires
- 4029 spark plugs

Deputy Chief Krato presented the Training Report

- SCBAs in service
- Satellite mapping system – communications, tracking

Danny Cunningham presented the Canteen Report for October 2025, handling 18 responses bringing the total volunteer hours to 1,429 and calls to 195 so far this year. Danny also thanked those who were able to come out and support the Canteen fundraiser at Top Golf, stating that this was their most successful fundraiser. The Board thanked the Canteen for their dedication. A discussion took place.

Directors Report

The Treasurer's Report for November 4, 2025 was presented. The General expenses of $158,130.41; the Ambulance expenses of $9,180.75; the Capital Improvement expenses of $3,382.64; the Pension fund expenses of $150,250.32; the Vision fund expenses of $1,437.03; and the payroll expenses of $424,518.12. There were no expenses for Retiree Medical, Debt Service, or Dispatch. There was a motion made by Director

Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Shop

Chief McHugh expressed his thanks to Captain Brian Grossenheider who has partnered with Adopt A Highway in honor of a Northeast Fire and Rescue member. Captain Grossenheider organizes a work group and cleans up a portion of the highways quarterly and has done so for several years. The District appreciates his time and efforts within the community.

Attorney's Report

None.

Accountant's Report

None.

Unfinished Business

Chief McHugh advised the Board that the SFY2023 and SFY2024 GEMT Final Reconciliation has been submitted, the District owes the State of MO the non-Federal share of $20,920.28 and $396,656.07 respectively, in order to receive the reimbursement amount. Director Mahaffy made a motion, which was seconded by Director Carmack, to accept the reconciliation as presented and make the payments as requested. All Directors voted in favor of this motion.

Chief McHugh discussed several options with the Board and after feedback from members and retirees, requested that the Board confirm plans for the FVFPD Holiday Party to take place on January 17, 2026 at the JFK Community Center. Chief McHugh stated that invitations will go out next week.

New Business

Deputy Chief Krato was happy to advise that the Halloween Haunted House event brought in $1,098 in donations for the "My Life in a Bag" charity. A discussion took place.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 7:55 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors