(314) 837-4894

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Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of February 6, 2024

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, and Bob Carmack, Fire Chief Jason Hoevelmann, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Battalion Chief Jason Dauster, Shop Steward Captain Brian McHugh, Attorney Dan Bruntrager, Canteen President Dan Cunningham, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular and Executive Meeting minutes from January 30, 2024, which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the following:

Run Report for the week of January 28 – February 3, 2024. There were a total of 79 fire and EMS calls and 231 ambulance calls.

Training Report – North County Training – Survival training; EMS Training.

Apparatus Report - Chief Hoevelmann presented the report on behalf of Battalion Chief Kleffner.

Canteen President Dan Cunningham presented the Canteen Report for January 2024 and presented the Annual Report for 2023. There were 14 responses in January and two of them were located in Florissant Valley. There will be a fundraiser breakfast on Friday, April 5th at the Florissant Valley Christian Church with all proceeds to benefit the Canteen for First Responders. The Board thanked the Canteen for their continued efforts to support fire service personnel.

Directors Report

The Treasurer's Report for February 6, 2024 was presented. The General fund expenses of $26,279.41; the Ambulance fund expenses of $3,752.54; the Capital Improvement fund expenses of $18,247.88; Pension fund expenses of $140,682.85; the Retiree Medical fund expenses of $3,150.00; the Vision fund expenses of $1,674.01; and the Payroll expenses of $395,284.35. There were no expenses for Dispatch or Debt Service. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Local 2665 Shop

None.

Accountant's Report

None.

Attorney's Report

None.

Unfinished Business

None.

New Business

Fire Marshal Robinson provided an update on the Request for Proposal and renovation process for House 3 which is nearing 20 years old. There was a discussion regarding the scope of work and procedure to retain the assistance of JEMA to handle the RFP and bidding processes only as there will be no architectural services due to only the removal and replacement of items to renovate the property. Director Carmack made a motion, which was seconded by Director Mahaffy to approve the RFP process as discussed.

A motion was made by Director Mahaffy, which was seconded by Director Carmack that in accordance with RSMo 610.021 (1), (3), (9), (11) and (13) that the Board would amend the Board Meeting Agenda and go into closed Executive session to discuss legal and personnel matters. All Directors voted in favor of this motion.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 8:19 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr. – Secretary – Fire Board of Directors