(314) 837-4894

FAX: (314) 837-4744

Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of November 12, 2024

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, and Bob Carmack, Fire Chief Jason Hoevelmann, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Battalion Chief Russell Kleffner, Battalion Chief Rob Carroll, Shop Steward Captain Brian McHugh, Shift Rep Firefighter Brett Feldewerth, and Office Manager Laura McIntosh.

After the Pledge of Allegiance, the Board of Directors asked everyone to remain standing for a moment of silence to honor Firefighter/Paramedic Tim Clancy who passed away on November 7, 2024.

Minutes

Director Mahaffy made a motion to approve the Regular Meeting minutes from November 6, 2024 which was seconded by Director Carmack. All Directors voted in favor of this motion.

Hearing from Citizens

None.

Department Reports

- Chief Hoevelmann presented the Run Report for the week of November 3 – November 9, 2024. There were a total of 109 fire and EMS calls and 258 ambulance calls.
- Battalion Chief Kleffner presented the Training Report
- Battalion Chief Kleffner presented the Apparatus Report

Directors Report

The Treasurer's Report for November 12, 2024 was presented. The General fund expenses of $173,359.59; the Ambulance fund expenses of $1,427.21; and the Capital Improvement fund expenses of $10,112.28. There were no expenses for Payroll, Pension, Retiree Medical, Vision, Dispatch, or Debt Service. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Local 2665

None.

Shop

None.

Accountant's Report

None.

Attorney's Report

None.

Unfinished Business

Captain McHugh recommended that the Board of Directors approve a job offer to candidate Andrew Mahlik who is listed on the previously approved hiring list in anticipation of personnel movement. Director Mahaffy made a motion, which was seconded by Director Carmack to approve hiring Andrew Mahlik as the next candidate on the hiring list. All Directors voted in favor of this motion.

Chief Hoevelmann presented a letter of Retirement from Captain Frank Lipski with an effective date of January 17, 2025. Director Carmack made a motion, which was seconded by Director Mahaffy to accept the retirement of Captain Frank Lipski. All Directors voted in favor of this motion. The Board of Directors wish him well in the next chapter.

Battalion Chief Kleffner advised the Board that the Pension Attorney will be posted 11/20/2024-12/20/2024 and Battalion Chief Carroll advised the Board that the Bi-fold Door bid was already posted and will remain open for two weeks. A discussion took place.

Chief Hoevelmann presented the Health Insurance renewal to the Board with no increase in premiums for the District. Director Mahaffy made a motion, which was seconded by Director Carmack to approve the health insurance renewal with Cigna. All Directors voted in favor of this motion.

Chief Hoevelmann presented the Property and Casualty renewal to the Board. Assured Partners brought two options: Selective Insurance and Tokio Marine with a 3-year rate lock. The Board took some time to compare the two quotes. Director Mahaffy made a motion, which was seconded by Director Carmack to approve the Property and Casualty Insurance proposal by Tokio Marine. All Directors voted in favor of this motion.

New Business

Chief Hoevelmann advised the Board that Captain Lipski's retirement will create an open position for Captain and will require a promotion process for the vacated position with 6 members eligible for the position of Captain. Director Carmack made a motion, which was seconded by Director Mahaffy to approve the Captain's promotion process. All Directors voted in favor of this motion.

Chief Hoevelmann took a moment to express his gratitude for the Funeral Assistance Team and the members of FVFPD for their work on the memorial service provided for Firefighter/Paramedic Tim Clancy. He mentioned the impressive interview of Chris Alber with the local news channel to cover the story. A discussion took place.

A motion was made by Director Mahaffy, which was seconded by Director Carmack that in accordance with RSMo 610.021 (1), (3), (9), (11) and (13) that the Board would amend the Board Meeting Agenda and go into closed Executive session to discuss legal and personnel matters. All Directors voted in favor of this motion.

After the Closed session and back in Open session, Director Carmack made a motion, which was seconded by Director Mahaffy to accept and approve the application for promotion of Captain Brian McHugh to the position of Assistant Chief. All Directors voted in favor of this motion.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 8:15 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors