(314) 837-4894

FAX: (314) 837-4744

Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of December 16, 2025

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Mike Mahaffy, Bob Carmack, Fire Chief Jason Hoevelmann, Assistant Fire Chief Brian McHugh, Fire Marshal Cliff Robinson, Chief Medical Officer Mark Flauter, Deputy Chief Andrew Krato, Battalion Chief Russell Kleffner, Battalion Chief Chris Hefner, Shop Steward AJ Freihoff, Firefighter/Paramedic Mark Waller, Accountant Rick Rognan, Attorney Dan Bruntrager and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular and Executive Meeting minutes from December 9, 2025 which was seconded by Director Carmack. All Directors voted in favor of this motion.

Chief Hoevelmann advised the Board that three names were nominated as Pension Board representatives and they must choose the two to represent the Pension Board: Russell Kleffner, Mark Waller and Joe Grotha. Director Mahaffy made a motion which was seconded by Director Carmack to accept the nominations of the current Pension Representatives, Russell Klefffner and Mark Waller. All Directors voted in favor of this motion. The Board thanked Joe Grotha for his interest in the Pension Board position.

Accountant's Report

Account Rick Rognan presented the November financial report and participated in a discussion regarding the Sales Tax initiative.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of December 7 – December 13, 2025. There were a total of 115 Fire and EMS calls and 234 Ambulance calls.

Assistant Chief McHugh presented the Vehicle Maintenance Report

- 4024 out for exhaust issues
- 4037 still out for repairs
- 4017 PMI completed
- New 4017 arrived and will be in service after trouble shooting issues
- 4012 going to Pierce in January

Deputy Chief Krato presented the Training Report

- Advanced vehicle extraction

Directors Report

The Treasurer's Report for December 16, 2025 was presented. The General fund expenses of $642,771.89; the Ambulance fund expenses of $19,804.08; the Retiree Medical fund expenses of $2,434.80; the Capital Improvement fund expenses of $1,773.99; the Payroll expenses of $433,940.41; and the Vision fund expenses of $651.16. There were no expenses for Pension, Debt Service, or Dispatch. There was a motion made by Director Lubiewski, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Shop

None.

Attorney's Report

None.

Unfinished Business

Chief Hoevelmann advised the Board that the 2026 contract with Feathershark was approved previously, just a reminder that the vendor fees will be paid annually rather than monthly beginning in January 2026. A discussion took place.

Chief Hoevelmann advised the Board that the 2026 Engagement letter with Accountant Rick Rognan is presented for approval with a $250 increase. Chief Hoevelmann stated that there has been no increase in professional fees over the last several years. Director Carmack a made a motion, which was seconded by Director Mahaffy to accept and approve the 2026 Accountant Engagement Letter. All Directors voted in favor of this motion.

Assistant Chef McHugh mentioned that the approved SCBA Grant funding should hit the checking account next week and it covered 75% of the cost for new SCBAs saving the district a significantly. A discussion took place.

New Business

Fire Marshal Robinson briefed the Board of the possibility of revoking the occupancy at 11115 Medical Park Building due too several major infractions and 13 fire code violations in partnership with the St. Louis County Health Dept. Fire Marshal Robinson stated that he is allowing the occupant 30 days to show some good faith work toward compliance, providing information to the Board.

Fire Marshal Robinson also mentioned Old Time Pottery being on the list due to multiple attempts to warn the business to keep exits clear and doors unlocked during business hours. A discussion with the board took place.

Chief Medical Office Flauter recognized the group of individuals who drove to pick up the new 4017 and drive it back to Florissant: Russell Kleffner, Joe Grotha, Adam Clark were instrumental in working out discrepancies and handled the process with great professionalism. A discussion took place.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 8:22 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors