(314) 837-4894

FAX: (314) 837-4744

Florissant Valley Fire Protection District

661 St. Ferdinand Street
Florissant, Missouri 63031



"We take care of people"

DAN LUBIEWSKI
Director

BOB CARMACK
Director

MIKE MAHAFFY SR.
Director

JASON HOEVELMANN
Chief of Department

Regular Meeting of the Board of Directors of September 1, 2026

The meeting was called to order at 7:30 a.m. by Director Lubiewski. Those in attendance were Fire Board Directors Dan Lubiewski, Bob Carmack and Mike Mahaffy, Sr., Fire Chief Jason Hoevelmann, Assistant Fire Chief Brian McHugh, Chief Medical Officer Mark Flauter, Fire Marshal Steve Tuley, Battalion Chief Chris Hefner, Battalion Chief Russell Kleffner, Captain Jeremy Edwards, MIH Captain Kate Freshman, Shop Steward AJ Freihoff, Lead Medic Joe Grotha, Firefighter/Paramedic Aidan Irelan, MIH Community Paramedic Amanda Moss, Attorney Dan Bruntrager, Danny Cunningham, and Office Manager Laura McIntosh.

Minutes

Director Mahaffy made a motion to approve the Regular meeting minutes from August 25, 2026, which was seconded by Director Carmack. All Directors voted in favor of this motion.

Chief Hoevelmann introduced our newest hire, MIH Community Paramedic Amanda Moss to the Board of Directors.

The Board of Directors have decided to skip the Board Meeting next week due to having 5 Tuesdays in September. The next board meeting will be scheduled for September 15, 2026.

Hearing from Citizens

None.

Department Reports

Chief Hoevelmann presented the Run Report for the week of August 23rd – 29th, 2026. There were a total of 105 Fire and EMS calls and 279 Ambulance calls.

Chief McHugh presented the vehicle maintenance report

- 4067 Weber for a coolant leak repair

Chief Krato presented the training report

- PHTLS
- Candidate Training next week

Directors Report

The Treasurer's Report for September 1, 2026, was presented. The General fund expenses of $10,586.11; the Ambulance fund expenses of $4,700.50; the Debt Service fund expenses of $214,900.00; the Capital Improvement fund expenses of $89,915.00; the Pension fund expenses of $183,777.00; and the Vision fund expenses of $1,454.62. There were no expenses Payroll, Retiree Medical, Dispatch. There was a motion made by Director Carmack, which was seconded by Director Mahaffy, to approve the bills and transfer the necessary funds for the operation of the Fire District. All Directors voted in favor of this motion.

Shop

Shop Steward Freihoff stated that the Shop is gearing up for the FVFPD Golf Tournament for Community Outreach on September 11, 2026.

Accountant's Report

None.

Attorney's Report

None.

Unfinished Business

Chief McHugh advised that the building committee examined all three bids submitted last week for the Rooftop HVAC unit and have recommended that the Board accept and approve the bid from Ozark Mechanical which happens to be the same company that currently handles HVAC maintenance. Director Carmack made a motion, which was seconded by Director Mahaffy to accept and approve the rooftop HVAC bid from Ozark Mechanical. All Directors voted in favor of this motion.

Danny Cunningham presented the Canteen Report for August. There were 35 responses in August and 198 YTD bringing the total volunteer hours to more than 1600 hours.

New Business

Chief McHugh stated that a software committee was formed several months ago to streamline the dashboard that is currently located in several different systems for reporting, scheduling, training, tracking, etc. and met with more than 10 software vendors that provide all systems in one dashboard. The committee has narrowed the choice down to two vendors and recommended that the district replace the current systems with one system provided by EPR Fireworks for an annual cost of $44,000 for the first year and $39,000 for the subsequent years thereafter. Chief McHugh recognized Chief Krato, Captain Edwards, Captain Freshman, Firefighter/Paramedics Joe Grotha and Nic Hager for their work on this project. Director Mahaffy made a motion, which was seconded by Director Carmack to approve the replacement of the software systems with EPR Fireworks as stated. All Directors voted in favor of this motion.

Chief Hoevelmann advised the board of an error made to the budget projections that were previously submitted by the accountant's office which erroneously inflated the tax revenue by three to four million dollars. Chief Hoevelmann stated that the districts' conservative decision making has proven to be advantageous in a situation such as this and will be easily tolerated with minor adjustments. A discussion took place.

With no further business to come before the Board, there was a motion made by Director Carmack, which was seconded by Director Mahaffy, to adjourn this meeting. All Directors voted in favor of this motion. The meeting was adjourned at approximately 7:49 a.m.

Florissant Valley Fire Protection District,

Mike Mahaffy, Sr
Director – Secretary – Fire Board of Directors